

**NEW JERSEY URBAN ENTERPRISE ZONE AUTHORITY MEETING
WEDNESDAY, OCTOBER 12, 2016
EDA BOARDROOM, 2:00 P.M.
36 WEST STATE STREET
TRENTON, NEW JERSEY**

MINUTES

Notice of Public Meeting: Read by UEZ Representative Joseph Cirafo: In compliance with the Open Public Meetings Act, at least 48 hours notice of this meeting was sent by way of the Secretary of State to the following newspapers: The Star Ledger, The Trenton Times, The Trentonian, The Courier Post, The Atlantic City Press, The Asbury Park Press, The Bergen Record, and The Home News

The following recusal process will be followed at all UEZ Board meetings:

- 1) To the extent feasible, meeting materials involving a matter from which a Board member must recuse himself or herself will not be distributed to the Board member.**
- 2) At the subject Board meeting, the Board member must place his or her recusal and the reason therefor on the record prior to any discussion of the matter and shall not participate in any discussion or comment leading up to the vote nor shall the member participate in the vote. The recusal shall be noted in the minutes of the Board meeting.**
- 3) In the event the matter in question shall be discussed at any non-public portion or executive session of the meeting, the Board member shall leave the meeting room and not return until the meeting has returned to public session.**

Roll Call: Maureen Hassett, Chair Designee, Sean Thompson, DCA Designee, Roger Cohen, Treasury Designee, Lewis Hurd, Public Member, and Patricia Roach of the Division of Law and Public Safety, participated in person while; John Raue, Labor Designee, Eric Jaso, Public Member, and Michael Collins, Governor's Authorities Unit all participated via teleconference.

Approval of the April 13, 2016 UEZ Authority Meeting minutes: MOTION TO APPROVE: Lewis Hurd **SECOND:** Roger Cohen **AYES:** 6
NAYS: 0 **RECUSALS:** 0 **ABSENTIONS:** 0

Motion carried with a (6/0/0/0/6) vote. Ms. Hassett asked that one correction be made one the first line "Notice of Public Meeting"... change "Read by *DCA* Designee" to "Read by *Chair* Designee". Change has been made.

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New Business:

PROJECT: 2015 UEZ Audit - Mercadien

MOTION TO APPROVE: Eric Jaso **SECOND:** Lewis Hurd

AYES: 6 **NAYS:** 0 **RECUSALS:** 0 **ABSTENTIONS:** 0

Motion carried with a (6/0/0/0/6) vote

AUTHORITY DISCUSSION: Ms. Hassett made note that there was mention at the Audit Committee Meeting of the Governor's conditional veto of Bill A-2576 and noted there was a footnote added to the Audit Report under Section G, Subsequent Events.

PROJECT: 2017 UEZ Authority Meeting Calendar

MOTION TO APPROVE: Lewis Hurd **SECOND:** Sean Thompson

AYES: 6 **NAYS:** 0 **RECUSALS:** 0 **ABSTENTIONS:** 0

Motion carried with a (6/0/0/0/6) vote

AUTHORITY DISCUSSION: None

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OLD BUSINESS:

OTHER

Ms. Hassett asked Joseph Cirafici, of the Urban Enterprise Zone Office, to briefly update the Board regarding ongoing matters. Mr. Cirafici informed the Board that as of December 31, 2016 five UEZ's are due to expire; Bridgeton, Camden, Newark, Plainfield and Trenton. He said his office is in the process of preparing a certified letter to all (1,400) affected certified businesses. Mr. Cirafici's office is working closely with the Division of Taxation to prepare this electronic mailing as well as emails. Also, a banner will be turned on the UEZ website with a message to the businesses in the affected zones to inform them of the expiration of the zones. Mid November an email will go out to the affected UEZ certified businesses as a reminder, and after December 31, 2016 another certified letter and email will go out upon inactivation.

Ms. Hassett wanted to be sure that they are working with the Business Action Center. She also asked how the other side of the conditional veto was going, which is the Study element. Mr. Cirafici noted that DCA was working on the approvals needed to get it started.

Ms. Hassett then asked if anyone from the Board has any questions and there were none.

OPEN TO THE PUBLIC

NONE

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ADJOURNMENT: 2:16pm

MOTION TO ADJOURN: Lewis Hurd **SECOND:** Eric Jaso **AYES:** 6

NAYS: 0 **RECUSALS:** 0 **ABSTENTIONS:** 0

Motion carried with a (6/0/0/0/6) vote

I, Lisa Migliaccio taken at the October 12, 2016
Urban Enterprise Zone Authority Meeting